

## **Procedure for Students to take Part 2 of the PhD Qualifying Examination**

- A. Ask your advisor to recommend (via the CS portals site) to the graduate study committee that you take part 2 of your PhD qualifying examination. Your advisor should enter a brief description of your research, and suggest 2 to 5 possible committee member names. Note that the appointed examining committee may differ from your suggestions since the graduate study committee must balance load among faculty members. You will receive an email with the names of your examining committee members from the graduate study committee.
- B. Schedule the examination with the examining committee. **Discuss with the convener and examining committee members the content, format, and duration of the exam.**
- C. To reserve a room, **Add Events** here: <https://roomschedule.mypurdue.purdue.edu/>  
Inform your examining committee members of the room number, and make sure to send a reminder about the exam to all examining committee members the day before the exam.
- D. Complete sections 1, 2, and 3 of the examination form below.
- E. **Submit the form with the completed sections 1, 2, and 3 to the Graduate Office at least two weeks before the proposed date of the examination.**
- F. Pick up the approved form and a supplemental form from the Graduate Office on the day before the exam, and take them with you to the room where the exam will be held.

For more information go to:

[http://www.cs.purdue.edu/academic\\_programs/graduate/curriculum/doctoral.sxhtml](http://www.cs.purdue.edu/academic_programs/graduate/curriculum/doctoral.sxhtml)

02/27/2015 skf

**DEPARTMENT OF COMPUTER SCIENCE, PURDUE UNIVERSITY**  
**PhD Qualifying Examination, Part 2, Request and Result**

*Parts 1-3. To be completed by the student (based on email messages from the graduate study committee and examining committee) and returned to the Graduate Office.*

1. Student Name: \_\_\_\_\_

Advisor Name: \_\_\_\_\_

**2. Examining committee members**  
**Grad Office)**

**4. Result (to be filled by committee and returned to**

Name	Pass	Fail	Signature	Date
<b>Convener</b>				

**3. The examination will be held:**

Date \_\_\_\_\_ Time \_\_\_\_\_ Room \_\_\_\_\_

in the area indicated below (check one):

- \_\_\_ Bioinformatics and Computational Biology
- \_\_\_ Computational Science and Engineering
- \_\_\_ Databases and Data Mining
- \_\_\_ Machine Learning and Information Retrieval
- \_\_\_ Distributed Systems
- \_\_\_ Graphics and Visualization
- \_\_\_ Information Security and Assurance
- \_\_\_ Networking and Operating Systems
- \_\_\_ Programming Languages and Compilers
- \_\_\_ Software Engineering
- \_\_\_ Theory of Computing and Algorithms

**Approval:** \_\_\_\_\_ Date \_\_\_\_\_  
 Assistant to the Head

pq1 \_\_\_\_\_ Q2 deadline \_\_\_\_\_

**Records:** Qv \_\_\_\_\_ Qe \_\_\_\_\_ Q2 \_\_\_\_\_ pQ \_\_\_\_\_ St \_\_\_\_\_ Ma \_\_\_\_\_